**DRAFT POULTON PARISH COUNCIL**

**MINUTES OF MEETING HELD ON 9th MAY 2022**

**AT 7 PM IN THE VILLAGE HALL**

Present: Cllr. Simon Collyer-Bristow (Chair)

 Cllr. Ed Hyslop (Vice-Chair)

 Cllr. Chris Davies

 Cllr. Andy Young

 Cllr. Lisa Spivey (County & District Councillor)

 Mrs. Heather Harris (Clerk/Responsible Financial Officer)

6 members of the public attended.

1. Apologies for absence.

Apologies for absence were received from Cllr. Sleight and were accepted by the Council.

1. Appointment of Chair.

Cllr. Hyslop proposed Cllr. Collyer-Bristow continue as Chair, seconded by Cllr. Davies.

1. Appointment of Vice-Chair.

Cllr. Collyer-Bristow proposed Cllr. Hyslop continue as Vice-Chair, seconded by Cllr. Davies.

1. Approval of Minutes of meeting held on 14th March 2022.

The Minutes of the meeting held on 14th March 2022 were approved and signed. Cllr. Davies reported that he had checked with the Red Cross regarding servicing of the defibrillator, and they had advised to check it once a month but did not offer servicing.

1. Report on Internal Audit.

The Accounts for 2021/22 have been internally audited and signed off. The Internal Auditor did not raise any issues.

1. Signing of the Annual Accounts.

The Accounts were signed by the Chair and the Responsible Financial Officer. The Cashbook was signed by the Chair as a true record of the Accounts.

1. Financial Report.

Payments into the Current account:

Cotswold District Council precept £7,500

Payments made from the Current account:

BHIB Insurance £600.03

Playsafety Limited (RoSPA playground inspection) £109.20

SGD Accountancy (internal audit) £75

The Council resolved to transfer the sum of £1,934.81 into the Cemetery account along with £231.38 representing the VAT refund for 2021/22 once received.

Balances:

Current account £9432.81

Deposit account £4778.79

Cemetery account £7292.20

The additional £2,000 raised this year for purposes of an election, will be transferred to the Deposit account.

1. Any Other Business.

Village Meeting-the meeting will mainly focus on speeding & traffic and the cemetery. The Councillors said it was important to hear the voices of the villagers regarding these subjects so that decisions are based in line with their wishes. The church, District & County Councillor, Gloucestershire Highways, and the Police have been invited to attend.

The meeting ended at 7.30 pm.